



Capital Grant Application Budget

A complete, detailed budget inclusive of all revenues and expenses is required for a complete grant application. You may add additional line items appropriate for your project. Please reference the Grant Guidelines for more information, and for examples of eligible and ineligible expenses.

Basic Information	
Project Name:	
Total Cost of Project	\$
Tourism Funding Requested	\$
Organization Match Amount	\$

Revenues	
Cash on hand	\$
Loan(s)	\$
Private Grants	\$
Governmental Grants	\$
Donations / Sponsorships	\$
Other (Explain)	\$
Other (Explain)	\$
Total Revenues	\$

Expenses	
Land	\$
Building	\$

Other (Explain)	
Acquistition Sub-Total	\$
Feasibility Study	\$
Site Plan Evaluation	\$
Environmental Assessment/Study	\$
Consultant Fees	\$
Permit Fees	\$
Inspections (building, fire safety, ADA, environmental)	\$
Insurance & Bonds	\$
Contingency Funds	\$
Other (Explain)	\$
Other (Explain)	\$
Planning & Compliance Sub-Total	\$
Architect	\$
Engineering Fees	\$
Project Management	\$
Legal Fees	\$
Marketing & PR (community outreach, grand opening)	\$
Other (Explain)	
Other (Explain)	
Professional Services Sub-Total	\$
Site Preparation (demolition, grading, groundwork)	\$
General Contractor Labor	\$
Construction Materials	\$
Electrician / Plumber Labor	\$
IT Services	\$
Other (Explain)	\$
Other (Explain)	\$
Contruction & Infrastructure Sub-Total	\$
Furniture, Fixtures, Equipment	\$
Consumables & Supplies	\$
Staffing & Salaries	\$
Utilities (electric, water, gas, heat/AC, internet, phone)	\$
Maintenance Contract(s) (Landscaping, pest control, etc.)	\$
Extended Service Agreements / Warranties	\$

Other (Explain)	\$
Other (Explain)	\$
Operational & Maintenance Sub-Total	\$
Total Expenses	\$

Total Expenses	\$
Total Revenue	\$
Net Profit / Loss	